



Provincial Job Description

TITLE:
(507) Child Life Specialist

PAY BAND:
15

FOR FACILITY USE:

SUMMARY OF DUTIES:

Develops and implements a comprehensive Child Life Program to assist children with adjusting to the hospital environment and to prepare them for diagnostic or treatment procedures. Acts as an advocate for patients and families and provides psychosocial, recreational and emotional support.

QUALIFICATIONS:

- ◆ **Baccalaureate degree in Child and Youth Care**

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ **Basic computer skills**
- ◆ **Communication skills**
- ◆ **Interpersonal skills**
- ◆ **Organizational skills**
- ◆ **Leadership skills**
- ◆ **Ability to work independently**
- ◆ **Ability to communicate in a cross-cultural setting**
- ◆ **Ability to work as a member of a multi-disciplinary team**
- ◆ **Valid driver's license, where required by the job**

EXPERIENCE:

- ◆ **Previous: No previous experience.**

KEY ACTIVITIES:

A. Patient / Family Support

- ◆ **Creates individualized plans of care based on patient assessment.**
- ◆ **Implements, evaluates and modifies programs, as required.**
- ◆ **Prepares children, youth and families cognitively and emotionally for medical and surgical procedures/tests.**
- ◆ **Monitors child development to ensure normal progression.**
- ◆ **Documents patient assessments, interventions and outcomes.**
- ◆ **Informs patients and families of resources available and advocates on their behalf.**
- ◆ **Facilitates adaptive coping strategies for patients and families while respecting their cultural beliefs.**

B. Therapeutic Program

- ◆ **Utilizes developmentally appropriate methods to aid patients and families in understanding the diagnosis and treatment options being discussed (e.g., medical toys, books, digital media).**
- ◆ **Utilizes non-pharmacological pain management and stress reduction techniques to facilitate adaptive coping.**
- ◆ **Organizes age-appropriate play programs (e.g., infant stimulation, medical procedure play).**
- ◆ **Creates, supervises and assesses playroom programming.**
- ◆ **Researches, develops and delivers new therapeutic programs and resources.**
- ◆ **Organizes special events and social interactions between patients and special guests.**
- ◆ **Coordinates and supervises volunteers.**

C. Education

- ◆ **Provides education and resources to patients and families.**
- ◆ **Provides functional guidance on child life issues to various multi-disciplinary teams.**
- ◆ **Provides in-depth in-service to departments, as required.**
- ◆ **Assists in the development of educational information.**

D. Related Key Work Activities

- ◆ **Provides occasional guidance to the primary function of others, including training.**
- ◆ **Manages media consents and/or photographs (e.g., Children's Miracle Network Telethon, radio personalities, sport celebrities).**
- ◆ **Purchases age-appropriate toys and supplies.**
- ◆ **Screens and coordinates toy and supply donations.**
- ◆ **Sends thank you notes to groups and individuals for donations received.**
- ◆ **Provides input into budget and ensures purchases stay within guidelines.**
- ◆ **Maintains equipment and supplies.**

The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

Date: April 7, 2016