



# *Provincial Job Description*

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**TITLE:**  
**(502) Midwifery Second Attendant**

**PAY BAND:**  
**12**

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**FOR FACILITY USE:**

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**SUMMARY OF DUTIES:**

Responsible to provide assistance to the Midwife during labour, birth and immediately thereafter.

**QUALIFICATIONS:**

- ◆ Currently enrolled in 4<sup>th</sup> year of a Midwifery education program (clerkship portion)

**KNOWLEDGE, SKILLS & ABILITIES:**

- ◆ Neonatal Resuscitation Program (NRP)
- ◆ Cardiopulmonary Resuscitation (CPR)
- ◆ Basic computer skills
- ◆ Interpersonal skills
- ◆ Communication skills
- ◆ Valid driver's license

**EXPERIENCE:**

- ◆ **Previous:** No previous experience.

## ***KEY ACTIVITIES:***

### **A. Monitoring and Assessment**

- ◆ **Setting out and preparing equipment in preparation of the birth.**
- ◆ **Monitoring the patient and unborn fetus.**
- ◆ **Assessing fetal heart rate during labour.**
- ◆ **Assist Midwife with manoeuvres to expedite delivery of infant where fetal distress is present.**
- ◆ **Initiate and maintain CPR, newborn resuscitation, as needed.**
- ◆ **Postpartum assessment of uterine tone and position, blood loss and bladder.**
- ◆ **Assessing newborns for color, tone and general condition.**
- ◆ **Monitors, interprets and records vital signs of mother and newborn.**
- ◆ **Assessment of general condition of mother postpartum.**

### **B. Administration of Medications**

- ◆ **Administration of medications and other natural products, as required.**
- ◆ **May be required to start an IV in an emergent situation.**

### **C. Documentation**

- ◆ **Documentation of vital signs as required.**
- ◆ **Documentation of significant events (e.g., time of birth, delivery of placenta, time medications given).**

### **D. Related Key Work Activities**

- ◆ **Communicates and participates in emergent situations as per protocols (e.g., 911).**
- ◆ **Assists with the collection of performance and quality improvement data.**
- ◆ **Participates in regional evaluation, audit and accreditation processes.**
- ◆ **Actively participates in relevant meetings, committees and projects.**
- ◆ **Maintains asepsis of all equipment utilized.**
- ◆ **Assists with basic mobility and positioning of patient.**
- ◆ **Follows universal/standard precautions, infection prevention control.**

*The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.*

*Validating Signatures:*

*CUPE:*

*SEIU:*

*SGEU:*

*SAHO:*

*Date: February 9, 2015*