



# *Provincial Job Description*

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***TITLE:***  
**(498) Equipment Operator -  
Groundskeeper**

***PAY BAND:***  
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***FOR FACILITY USE:***

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***SUMMARY OF DUTIES:***

- ◆ Operates equipment (e.g., skid steer, scissor lift, boom lift) to provide seasonal care to grounds, parking lots and building access areas.

***QUALIFICATIONS:***

- ◆ Grade 10

***KNOWLEDGE, SKILLS & ABILITIES:***

- ◆ Skid steer certification
- ◆ Knowledge of tools and equipment
- ◆ Knowledge of landscaping/horticultural equipment
- ◆ Basic mechanical skills
- ◆ Communication skills
- ◆ Interpersonal skills
- ◆ Ability to work independently
- ◆ Valid driver's license

***EXPERIENCE:***

- ◆ **Previous:** Twelve (12) months previous experience operating equipment (e.g., skid steer, scissor lift, boom lift).

## ***KEY ACTIVITIES:***

### **A. Equipment Operation & Maintenance**

- ◆ Operates equipment (e.g., skid steer, scissor lift, boom lift).
- ◆ Removes snow/ice and salts/sands roadways, parkades, driveways and sidewalks.
- ◆ Performs scheduled inspections and preventative maintenance on all grounds equipment.
- ◆ Educates and/or trains staff in the use and operation of equipment (e.g., skid steer, scissor lift, boom lift).

### **B. Groundskeeping**

- ◆ Coordinates, plans, leads and executes landscaping projects (e.g., taking lead on a team of mowers, a team of tree trimmers, planting perennials, shrubs, trees).
- ◆ Liaises with other departments (e.g., when using pesticides or restricting traffic).
- ◆ Waters and fertilizes gardens, lawns and trees.
- ◆ Cultivates and maintains gardens and flower beds.
- ◆ Maintains lawns.
- ◆ Prunes, trims hedges and trees.
- ◆ Performs pest control.
- ◆ Applies herbicides and insecticides.
- ◆ Sweeps sidewalks, parkades and driveways.
- ◆ Removes garbage, leaves and other refuse.
- ◆ Paints (e.g., curbs, rails, fences).
- ◆ Installs and replaces signs.
- ◆ Stores and disposes of hazardous substances (e.g., solvents, oils, pesticides).

### **C. General Maintenance**

- ◆ Operates and maintains irrigation systems (e.g., seasonal maintenance).
- ◆ Maintains groundskeeping storage areas and buildings.

### **D. Related Key Work Activities**

- ◆ Recycles all materials as required.
- ◆ Stores and disposes of hazardous substances (e.g., solvents, oils, pesticides).
- ◆ Delivers and picks up supplies.
- ◆ May show others how to perform tasks or duties by familiarizing new employees with the work area and processes.

*The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.*

***Validating Signatures:***

***CUPE:***

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***SEIU:***

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***SGEU:***

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***SAHO:***

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***Date: October 7, 2015***