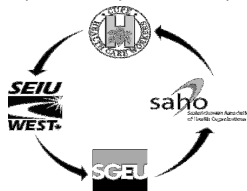


Job Evaluation Rating Documentation

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|--|--|---------------------------|
| CUPE, SEIU, SGEU, SAHO  | Job Title <u>Building Systems and Maintenance Supervisor</u> Date <u>Interim Rating August 26, 2013</u> Revised Date _____ Revised Date <u>September 13, 2013</u> | Code <u>486</u> |
|--|--|---------------------------|

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|---|-----------------------------|
| Decision Making Plans and organizes the daily operations of the Maintenance Department. Solves equipment/facility problems by troubleshooting, upgrading and modifying equipment and systems. Develops short term plans for emergency situations. | Degree <u>4.0</u> |
| Education Grade 12. Building Systems Technician certificate (1075 hours). Fireman's or 5th Class Power Engineering certificate as required by the Boiler and Pressure Vessels Safety Act. | <u>4.0</u> |
| Experience Thirty-six (36) months previous experience in a maintenance environment to consolidate knowledge and skills. Twelve (12) months on the job to develop supervisory and administrative skills, become familiar with buildings/plant systems and facility-specific equipment, and become familiar with region/facility/department policies and procedures. | <u>7.0</u> |
| Independent Judgement Supervises the activities and projects of the Maintenance Department within generally accepted practices. Utilizes a choice of methods or procedures in analyzing recurring equipment breakdowns and determining replacement or repair options. | <u>4.0</u> |
| Working Relationships Provides technical explanation and/or instruction related to building systems and equipment maintenance and installation. Secures cooperation of vendors, suppliers and contractors in negotiating services. | <u>4.0</u> |

| Impact of Action | Degree |
|--|-------------------|
| <p>Responsible for the implementation and delivery of maintenance and construction programs to meet quality and service requirements. Develops action plans to enhance service delivery through preventative maintenance programs. Impacts may cause substantial disruption to patient care, service, critical system/equipment failure and equipment life span. Responsible for the enforcement for safety standards and guidelines which may result in serious injury if not followed.</p> | <p><u>3.0</u></p> |
| <p>Leadership and/or Supervision Provides regular direction to the Maintenance Department by assigning work, checking results, controlling costs, handling staff and making recommendations.</p> | <p><u>4.0</u></p> |
| <p>Physical Demands Regular physical effort walking, climbing while supervising/assessing work requirements, lifting, using power/hand tools and computer operation.</p> | <p><u>2.0</u></p> |
| <p>Sensory Demands Regular sensory demand such as reading blueprints, working with estimates/budgets and inspecting/repairing equipment with periods of intense concentration preparing complicated reports (e.g., recommendations, project status).</p> | <p><u>2.5</u></p> |
| <p>Environment Occasional exposure to disagreeable conditions such as unpredictable weights, steam and sharp objects.</p> | <p><u>3.0</u></p> |