

# Job Evaluation Rating Document

<p><b>CUPE, SEIU, SGEU, SAHO</b></p> 	<p><b>Job Title</b> Environmental &amp; Laundry Services Supervisor</p> <hr/> <p><b>Date</b> Sept 14, 2012</p> <hr/> <p><b>Revised Date</b> October 17, 2019</p> <hr/> <p><b>Revised Date</b> _____</p> <hr/>	<p><b>Code</b></p>   <p>468</p> <hr/>
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<p><b>Decision Making</b></p> <p>Plans and organizes activities for environmental &amp; laundry/linen services. Duties include changing routines and developing short term plans for emergent or unusual situations. Prioritizes and arranges work schedules/staff to meet unexpected needs (e.g., pest control and outbreaks).</p>	<p><b>Degree</b></p>   <p>3.5</p> <hr/>
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<p><b>Education</b></p> <p>Grade 12.</p>	<p><b>Degree</b></p>   <p>2.0</p> <hr/>
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<p><b>Experience</b></p> <p>Twenty-four (24) months previous experience in health care Environmental and/or Laundry/Linen Services environment to consolidate knowledge and skills. Twelve (12) months on the job to learn scheduling and collective agreements and to consolidate administrative/supervisory skills and become familiar with department policies and procedures.</p>	<p><b>Degree</b></p>   <p>6.0</p> <hr/>
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<p><b>Independent Judgement</b></p> <p>Coordinates and ensures standards are followed through the application of generally accepted practices. Work involves a choice of methods, procedures, analysis and trouble shooting when dealing with production and work flow issues.</p>	<p><b>Degree</b></p>   <p>4.0</p> <hr/>
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<p><b>Working Relationships</b></p> <p>Requires tact when acquiring services of outside contractors (e.g., broken equipment). Uses persuasion when securing cooperation of other departments (e.g., performing seasonal cleaning projects, shutdowns and other initiatives).</p>	<p><b>Degree</b></p>   <p>3.5</p> <hr/>
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Environmental &amp; Laundry Services Supervisor

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<b>Impact of Action</b> May cause serious results through breakdown in equipment or services as a result of inadequate planning.	<b>Degree</b>  3.0
<b>Leadership and/or Supervision</b> Responsible for operation of the environmental & laundry services department. Assigns and checks work of staff. Schedules and replaces staff.	<b>Degree</b>  4.0
<b>Physical Demands</b> Occasional effort such as lifting, kneeling and bending with regular walking while inspecting and training.	<b>Degree</b>  1.5
<b>Sensory Demands</b> Regular effort such as conducting inspections, communication with staff, writing reports and computer operation.	<b>Degree</b>  2.0
<b>Environment</b> Occasional exposure to major conditions such as chemicals, odours and blood and body fluids.	<b>Degree</b>  3.0