



# Provincial Job Description

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**TITLE:**  
**(430) Parent & Youth Outreach  
Worker**

**PAY GRADE: 08**

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**FOR FACILITY USE:**

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**SUMMARY OF DUTIES:**

Provides practical support, coaching and education on therapeutic parenting skills and/or social skills on an outreach (in-home and/or community) basis.

**QUALIFICATIONS:**

- ◆ Youth Care Worker or Disability Support Worker certificate

**KNOWLEDGE, SKILLS & ABILITIES:**

- ◆ Basic computer skills
- ◆ Knowledge of childhood development
- ◆ Ability to work with culturally-sensitive issues
- ◆ Interpersonal, organizational and communication skills
- ◆ Ability to work independently and as a member of a team
- ◆ Valid drivers license, where required by the job

**EXPERIENCE:**

- ◆ Previous: Twelve (12) months previous life skills/experience (e.g., culture/recreation, service clubs, inner city/community or school programs) or experience working with at-risk children, youth and families

**KEY ACTIVITIES:**

**A. Outreach Support**

- ◆ Provides client support, practical tasks (e.g., connection to leisure activities, community resources and social supports) and reinforcement of evidence-based parenting practices by following outlined case plan as determined by Case Manager (e.g., Mentorship Program Coordinator, Addiction Counsellor or Mental Health Therapist).
- ◆ Supports/coaches children and youth in development of pro-social skills.
- ◆ Communicates all critical events to Case Manager.
- ◆ Uses assertive outreach initiatives in the home and community to engage families.
- ◆ Provides emotional support and information to families during crisis or distress.
- ◆ Acts as a role model for families.
- ◆ Encourages and provides opportunity for participation in programs to encourage self-esteem and leadership development.

**B. Administration**

- ◆ Monitors and records observations during client/family participation in community events and in-home setting.
- ◆ Provides detailed reporting to Case Manager (e.g., goals worked on/achieved, family response, home environment).

**C. Related Key Work Activities**

- ◆ Arranges transportation or delivers clients to and from outside program activities.
- ◆ Attends team conference as required.
- ◆ Attends Continuous Quality Improvement activities.
- ◆ May show others how to perform tasks or duties by familiarizing new employees with the work area and processes.

*The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.*

**Validating Signatures:**

CUPE:

SEIU:

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SGEU:

SAHO:

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**Dated: June 22, 2012**