



Provincial Job Description

TITLE:
(338) Aboriginal Health Coordinator

PAY GRADE:
14

FOR FACILITY USE:

SUMMARY OF DUTIES:

Provides liaison services to link the health care system and traditional aboriginal holistic concepts and principles to ensure the health needs of aboriginal clients/patients/residents are met. Provides counseling and crisis intervention services to clients/patients/residents.

QUALIFICATIONS:

- ◆ Aboriginal Social Work certificate

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ Basic medical terminology
- ◆ Interpersonal, organizational and communication skills
- ◆ Ability to work independently
- ◆ Ability to communicate in a First Nation language, where required by the job
- ◆ Knowledge of aboriginal culture and traditions, where required by the job
- ◆ Valid drivers license

EXPERIENCE:

- ◆ **Previous:** One (1) year previous experience working in the health care and/or social/community service field.

KEY ACTIVITIES:

A. Cultural Liaison

- ◆ Acts as a client advocate and provides liaison services between the aboriginal community and health care facilities/services, utilizing guidance and support from Elders.
- ◆ Provides leadership in utilizing cultural and traditional knowledge in developing the health plan of the client/patient/resident.
- ◆ Acts as a liaison in situations where language, tradition or culture have become a barrier in communication between the client/patient/resident and medical staff.
- ◆ Provides basic maintenance and cultural management of the Traditional Healing Centres located in hospitals.

B. Education

- ◆ Coordinates and provides for the research, development, implementation and facilitation of educational initiatives in order to identify and address the needs and health issues affecting aboriginal communities.
- ◆ Coordinates and provides education to health care staff in the social, spiritual and cultural aspects of the aboriginal society through cultural workshops and information sharing.
- ◆ Plans, organizes, participates in and evaluates conferences and workshops.
- ◆ Acts as an educational resource for clients/patients/residents and their families, and to First Nations communities.
- ◆ Accesses aboriginal spokespersons including Elders to participate in educational programs.
- ◆ Promotes the importance of respecting and trusting medical professionals to aboriginal people.

C. Patient Care/Counseling

- ◆ Visits clients/patients/residents in order to identify needs and services required, and to translate and ensure understanding of treatment and choices.
- ◆ Participates in rounds.
- ◆ Organizes and facilitates case conferences.
- ◆ Arranges access to traditional healers.
- ◆ Assists with transportation by gaining approval for ambulances, medical taxis, air ambulance, etc.
- ◆ Participates in assessment, discharge planning and referrals to ensure continuity of appropriate care.
- ◆ Conducts follow-up visits with clients/patients/residents and families.
- ◆ Provides counseling services (grief, drug and alcohol abuse, suicide/crisis intervention, anger management, etc.) in individual and group sessions.

- ◆ Acts as a liaison between the client/patient/resident, their family, band/community, medical care providers, referral agencies, etc.

D. Related Key Work Activities

- ◆ Maintains statistical records.
- ◆ Prepares facilities for education/ceremonial sessions.
- ◆ Provides occasional guidance to the primary function of others, including training.
- ◆ Participates on committees as a representative of Native Health Services.

The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Any revisions of this document recommended by the Joint Job Evaluation Maintenance Committee must be approved by the Parties.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

Date: June 12/12