



# *Provincial Job Description*

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***TITLE:***  
**(055) Floor Covering Installer**

***PAY BAND:***  
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***FOR FACILITY USE:***

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***SUMMARY OF DUTIES:***

**Installs carpets, linoleum, tile and related materials throughout the facility/buildings.**

***QUALIFICATIONS:***

- ◆ **Journeyman Floor Covering Installer certification**

***KNOWLEDGE, SKILLS & ABILITIES:***

- ◆ **Basic computer skills**
- ◆ **Ability to work independently**
- ◆ **Communication skills**
- ◆ **Organizational skills**
- ◆ **Interpersonal skills**
- ◆ **Valid driver's license**

***EXPERIENCE:***

- ◆ **Previous: No previous experience.**

**KEY ACTIVITIES:**

**A. Installation**

- ◆ Reads and interprets blueprints.
- ◆ Determines the products needed for the job (e.g., material, colour, supplier).
- ◆ Measures, estimates and orders required material.
- ◆ Removes existing flooring if needed and prepares subfloor.
- ◆ Lays out patterns and fields for tile installation.
- ◆ Prepares floors with patch and latex additives.
- ◆ Performs concrete work (e.g., filling large holes, building curbs, sidewalks, steps, walls, pads)
- ◆ Installs products (e.g., carpet, linoleum, vinyl/ceramic tiles, baseboards) using appropriate adhesives, grouts, patch and sealers.
- ◆ Trims, cuts (e.g., wet saw), staples and stretches.

**B. Related Key Work Activities**

- ◆ Leads projects, including other trades and contractors.
- ◆ Assists other trades with construction and renovations.
- ◆ Provides occasional guidance to the primary function of others, including training.
- ◆ Processes work orders, maintains documentation and records.
- ◆ Ensures all work complies with CSA Infection Control Standards.

*The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.*

**Validating Signatures:**

**CUPE:**

**SEIU:**

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**SGEU:**

**SAHO:**

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**Date: June 05, 2013**