



Provincial Job Description

TITLE:
(055) Floor Covering Installer

PAY BAND:
13

FOR FACILITY USE:

SUMMARY OF DUTIES:

Install, maintain and repair flooring and related materials throughout the facility and buildings.

QUALIFICATIONS:

- ◆ Grade 10

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ Basic computer skills
- ◆ Ability to work independently
- ◆ Communication skills
- ◆ Organizational skills
- ◆ Interpersonal skills
- ◆ Valid driver's license

EXPERIENCE:

- ◆ **Previous:** Twenty-four (24) months previous experience in an industrial/institutional/commercial maintenance environment.

KEY ACTIVITIES:

A. Installation

- ◆ Reads and interprets blueprints.
- ◆ Determines the products needed for the job (e.g., material, colour, supplier).
- ◆ Measures, estimates and orders required material.
- ◆ Removes existing flooring if needed and prepares subfloor.
- ◆ Lays out patterns and fields for tile installation.
- ◆ Prepares floors with patch and latex additives.
- ◆ Performs concrete work (e.g., filling large holes, building curbs, sidewalks, steps, walls, pads)
- ◆ Installs products (e.g., carpet, linoleum, vinyl/ceramic tiles, baseboards) using appropriate adhesives, grouts, patch and sealers.
- ◆ Trims, cuts (e.g., wet saw), staples and stretches.

B. Related Key Work Activities

- ◆ Leads projects, including other trades and contractors.
- ◆ Assists other trades with construction and renovations.
- ◆ Provides occasional guidance to the primary function of others, including training.
- ◆ Processes work orders, maintains documentation and records.
- ◆ Ensures all work complies with Infection Prevention and Control Standards.

The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

Date: January 18, 2023