



# *Provincial Job Description*

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***TITLE:*** (043) Independent Living Maintenance Worker  
***PAY BAND:*** 8

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***FOR FACILITY USE:***

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## ***SUMMARY OF DUTIES:***

Install and repair equipment/aids for independent living. Performs other minor maintenance work to assist clients.

## ***QUALIFICATIONS:***

- ◆ Grade 10

## ***KNOWLEDGE, SKILLS & ABILITIES:***

- ◆ Communication skills
- ◆ Interpersonal skills
- ◆ Knowledge of tools and equipment
- ◆ Ability to work independently
- ◆ Valid driver's license

## ***EXPERIENCE:***

- ◆ Previous: Six (6) months previous experience working with tools and equipment.

**KEY ACTIVITIES:**

**A. Install / Repair**

- ◆ Installs and repairs equipment/aids for independent living (e.g., tub lifts, Sask-a-poles, over-the-bed trapezes).
- ◆ Informs clients of the basic safety features of the equipment.
- ◆ Performs minor repairs to equipment.
- ◆ Performs minor repairs to buildings where required by the job.

**B. Preventative Maintenance**

- ◆ Performs regular checks on equipment being used by home care clients, where required.
- ◆ Ensures vehicle maintenance is performed and recorded, where required.

**C. Related Key Work Activities**

- ◆ Provides transportation services for clients/patients/residents (e.g., for appointments), where required by the job.
- ◆ Makes deliveries, where required by the job.
- ◆ Performs janitorial work and lawn/yard work, where required by the job.
- ◆ May show others how to perform tasks or duties by familiarizing new employees with the work area and processes.
- ◆ Processes work orders, maintains documentation and records.
- ◆ Ensures all work complies with CSA Infection Control Standards.

*The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.*

**Validating Signatures:**

**CUPE:**

**SEIU:**

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**SGEU:**

**SAHO:**

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**Date: June 05, 2013**