


Job Evaluation Rating Documentation

<p>CUPE, SEIU, SGEU, SAHO</p> 	<p>Job Title <u>Information Technology Analyst</u></p> <p>Date <u>October, 2000</u></p> <p>Revised Date <u>2004</u></p> <p>Revised Date _____</p>	<p>Code</p> <p><u>012</u></p>
--	---	--------------------------------------

<p>Decision Making</p> <p>Within limits of accepted practice, makes some choices about developing, implementing and integrating technological solutions when dealing with databases and applications. Troubleshoots and develops plans to achieve short term goals when adapting systems solutions to support project initiatives.</p>	<p>Degree</p> <p><u>3.5</u></p>
<p>Education</p> <p>Grade 12. Computer Systems Technology diploma (2220 hours).</p>	<p><u>4.5</u></p>
<p>Experience</p> <p>Tewnty-four (24) months previous experience in a computer technology field. Twelve (12) months on the job to develop an understanding of region information systems, applications, network layout, security issues, operations including vendor-specific training and region/facility/department policies and procedures.</p>	<p><u>6.0</u></p>
<p>Independent Judgement</p> <p>Work involves a choice of methods or procedures when designing, installing and implementing new technological solutions according to project requirements. Researches, analyzes and troubleshoots hardware and software issues within generally accepted practices.</p>	<p><u>4.0</u></p>
<p>Working Relationships</p> <p>Contacts may involve difficult/specialized situations. Provides technical explanation and/or instruction in the design, installation, implementation, operation, maintenance and support of all computer-based information systems. Provides training to staff.</p>	<p><u>4.0</u></p>

Impact of Action	Degree
Coordinates the design, installation, implementation, operation, maintenance and support of computer based information systems to meet quality and service requirements. Misjudgements in installation and poor maintenance could cause substantial delays if database fails (e.g., delays in scheduling). Delays in resolution of computer problems cause delays and/or inaccuracies in services provided (e.g., patient registration, pharmacy systems).	<u>2.5</u>
Leadership and/or Supervision Provides limited direction to staff, technicians, co-workers, and provides technical direction by providing information on possible hardware/software choices (e.g., projects).	<u>3.0</u>
Physical Demands Regular physical effort with keyboarding and computer operation with accurate coordination of fine motor skills.	<u>2.0</u>
Sensory Demands Frequent sensory effort associated with designing, installing, implementing, maintaining and supporting computer based information systems requiring mental and visual attentiveness.	<u>3.0</u>
Environment Occasional exposure to minor conditions such as interruptions, dust, video display terminals, verbal abuse and minor travel.	<u>2.0</u>