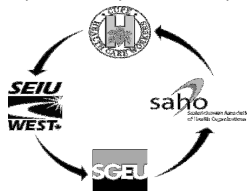


Job Evaluation Rating Documentation

CUPE, SEIU, SGEU, SAHO 	Job Title <u>Caretaker</u> Date <u>October, 2000</u> Revised Date <u>2004</u> Revised Date _____	Code <u>005</u>
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Decision Making Decisions can be made around minor maintenance and repairs to equipment/furnishings. Alternatives are available for setting up rooms for functions.	Degree <u>2.0</u>
Education Grade 10.	<u>1.0</u>
Experience No previous experience. Six (6) months on the job to become familiar with facility security, cleaning practices, minor repairs to equipment/furnishings and region/facility/department policies and procedures.	<u>2.0</u>
Independent Judgement Job duties/work is repetitive in nature but not necessarily sequential. Some choice can be made in determining the sequence of tasks.	<u>2.0</u>
Working Relationships Requires courtesy and tact when communicating with contractors/suppliers regarding the acquisition of services and supplies.	<u>2.0</u>

Impact of Action	Degree
Performs maintenance and caretaking duties to meet quality and service requirements including maintaining infection control standards. Embarrassment could result if cleanliness of facility is not maintained. If outside maintenance is not done, could result in minor injuries to others (e.g., snow removal).	<u>2.0</u>
Leadership and/or Supervision May show others how to perform tasks or duties by familiarizing new employees with the work area and processes.	<u>1.0</u>
Physical Demands Frequent physical effort such as heavy lifting, climbing, bending, pushing, twisting, reaching and stretching. Requires hand-eye coordination to operate equipment such as scrubbers, polishers and carts.	<u>3.0</u>
Sensory Demands Occasional sensory effort such as mixing chemicals and driving with periods of concentration when operating/repairing equipment.	<u>1.5</u>
Environment Regular exposure to minor conditions such as dust, chemicals, noise and isolation. Occasional exposure to major conditions such as heat/cold, equipment with moving parts, unpredictable heavy weights and blood/body fluids.	<u>3.0</u>