Job Evaluation Rating Document

CUPE, SEIU, SGEU, SAHO			Code
	**Job Title**	Head Environmental & Laundry Services Worker	
	Date	October, 2000	
	Revised Date	2004, October 17, 2019	249
	Revised Date	November 18, 2026	

Decision Making	**Degree**
Within limits of accepted practice, makes choices about work priorities when dealing with urgent cleaning needs, regular work requirements and seasonal cleaning priorities. Solutions to environmental and laundry issues are selected from a limited number of pre-existing set alternatives that are readily understood.	2.5

Education	**Degree**
Grade 12.	2.0

Experience	**Degree**
Twelve (12) months previous experience in a health care environmental and laundry/linen environment to consolidate knowledge and skills. Twelve (12) months on the job to develop coordination skills and become familiar with department policies and procedures.	5.0

Independent Judgement	**Degree**
Performs environmental and laundry/linen service tasks according to established procedures. Seeks direction when unable to deal with unexpected issues (e.g., equipment breakdown, laundry shortages).	3.0

Working Relationships	**Degree**
Regular contact with other employees when coordinating work routines with other departments. Requires courtesy and tact to secure, present and discuss environmental/laundry service tasks with others.	2.5

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Impact of Action	**Degree**
May cause serious results through breakdown in services as a result of inadequate planning.	2.5

Leadership and/or Supervision	**Degree**
Assigns, checks and maintains workflow of staff. Schedules and replaces staff.	3.0

Physical Demands	**Degree**
Frequent physical effort standing, walking, lifting, loading and unloading carts/machines, sorting, folding, reaching, working in awkward positions and pushing various equipment of light to heavy weights (e.g., supplies, mops, floor machines).	3.0

Sensory Demands	**Degree**
Regular sensory effort with preparation of written reports, computer operation and doing inspections.	2.0

Environment	**Degree**
Regular exposure to major hazards such as blood and body fluids, soiled linens, sharps and cleaning chemicals.	4.0