Job Evaluation Rating Document

CUPE, SEIU, SGEU, SAHO			Code
	Job Title	Environmental Services Supervisor	
	Date	October, 2000	
	Revised Date	2004, October 17, 2019	096
	Revised Date	November 18, 2026	

Decision Making	**Degree**
Plans and organizes activities for environmental services. Develops short term plans for emergency or unusual situations. Prioritizes and arranges work schedules/staff to meet unexpected needs.	3.5

Education	**Degree**
Grade 12.	2.0

Experience	**Degree**
Twenty-four (24) months previous experience in health care Environmental Services environment to consolidate knowledge and skills. Twelve (12) months on the job to learn scheduling, budgeting and collective agreements to consolidate administrative/supervisory skills and become familiar with department policies and procedures.	6.0

Independent Judgement	**Degree**
Plans and organizes activities for environmental services to achieve desired outcomes. Has choice of methods/procedures and exercises judgement associated with work schedules, cleaning priorities and staffing to meet unexpected needs.	3.5

Working Relationships	**Degree**
Conducts routine inspections to ensure standards of cleaning are being maintained and completes applicable reports. Has regular contact with other departments and suppliers requiring tact and discretion.	3.0

Job Title Environmental Services Supervisor **Code** 096

Impact of Action	**Degree**
Inadequate planning may result in substantial delays in patient care. Delays in cleaning patient rooms may cause a breakdown in service.	3.0

Leadership and/or Supervision	**Degree**
Responsible for operation of environmental services department. Assigns and checks work of staff. Schedules and replaces staff.	4.0

Physical Demands	**Degree**
Occasional physical effort such as lifting, kneeling and bending with regular walking while inspecting.	1.5

Sensory Demands	**Degree**
Regular sensory effort when conducting inspections, communicating with staff, writing reports and computer operation.	2.0

Environment	**Degree**
Occasional exposure to minor conditions such as chemicals, multiple deadlines and interruptions.	2.0