



Clerical, Administrative & Financial Classifications

FINAL		PRE-RECONSIDERATION	
Job No.	Job Class Title	Job No.	Job Class Title
46	Archivist		
219	Librarian		
130	Library Technician	257	Library Coordinator
63	Education Coordinator		
332	Educator		
94	Finance Clerk		
98	Finance Assistant		
416	Finance & Purchasing Assistant		
76	Finance Officer		
190	Senior Finance Officer	190	Financial Services Working Supervisor
110	Health Records Clerk		

FINAL		PRE-RECONSIDERATION	
Job No.	Job Class Title	Job No.	Job Class Title
246	Health Records Clerk & Medical Transcriptionist		
42	Health Information Management Practitioner	42	Health Information Practitioner
122	HIMP & Office Assistant	122	HIP/Administrative Assistant
106	Health Information Management Analyst	106	Health Information Analyst
126	Health Information Management Coordinator	126	Health Records Working Supervisor
413	Health Information & Patient Registration Working Supervisor		
102	Health Information Management Supervisor	102	Health Records Supervisor
419	Super of Health Information & Admin Services		
314	Health Information Data Quality Coordinator		
206	Informatics Coordinator		
29	Payroll Clerk		
162	Payroll & Benefits Officer	162	Payroll Officer
407	Payroll & Finance Coordinator		
429	Payroll & Benefits Coordinator		
172	Research Assistant		
401	Research Officer		

FINAL		PRE-RECONSIDERATION	
Job No.	Job Class Title	Job No.	Job Class Title
59	Healthy Workplace Coordinator		
181	Travel Arrangement Clerk		
337	Telehealth Facilitator		
175	Resource Room Facilitator	175	Resource Room Assistant
177	Switchboard Operator	177	Telecommunications Clerk
179	Reception & Office Assistant	179	Receptionist
28	Registration Clerk	28	Patient Registration Clerk
336	Registration Application Support Assistant		
251	Client Information Systems Analyst	251	Business Unit Analyst - Client Information Services

FINAL		PRE-RECONSIDERATION	
Job No.	Job Class Title	Job No.	Job Class Title
2	Placement Clerk	2	Patient Placement Clerk
165	Client Placement Coordinator		
317	Staff Scheduler & Supply Clerk		
213	Staff Scheduler		
316	Staff Scheduling Supervisor		
233	Staff & Operating Room Scheduler		
209	Home Care Scheduler		
62	Home Care Services Coordinator	62	Home Support Coordinator
212	Operating Room Scheduler		
320	Wait List Information Clerk		
36	File Clerk		
318	Data Entry Clerk		
14	Office Clerk		

FINAL		PRE-RECONSIDERATION	
Job No.	Job Class Title	Job No.	Job Class Title
339	Office Administrative Assistant	151 159 77	Office Assistant Office/Program Assistant Administrative Assistant
335	Desk Top Publisher		
9	Office Coordinator	9	Office Working Supervisor
235	Unit Assistant	235	Unit Assistant/Support Worker
183	Unit Clerk	183	Unit Assistant (Unit and Ward Clerks)
208	Appointment Clerk		
155	Medical Office Assistant		
141	Medical Transcriptionist		
431	Program Access Coordinator		
146	Medical Transcription Coordinator	146	Medical Transcriptionist Working Supervisor
254	Transcription Application Support Coordinator	254	Business Unit Analyst - Transcription Services
313	Safety Assistant		