


Job Evaluation Rating Documentation

<p>CUPE, SEIU, SGEU, SAHO</p> 	<p>Job Title <u>Respiratory Benefits Program Assistant</u></p> <p>Date <u>October, 2000</u></p> <p>Revised Date <u>2004</u></p> <p>Revised Date _____</p>	<p>Code</p> <p><u>143</u></p>
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<p>Decision Making</p> <p>Has choice of action in negotiations with suppliers/vendors for provision and purchase of equipment. Work is undertaken to achieve the assigned objectives of the SAIL Respiratory Benefits Program.</p>	<p>Degree</p> <p><u>3.5</u></p>
<p>Education</p> <p>Grade 12.</p>	<p><u>2.0</u></p>
<p>Experience</p> <p>Twelve (12) months previous experience repairing related respiratory medical equipment. Twelve (12) months on the job to gain knowledge in the purchase and allocation of respiratory/sleep therapy equipment, training of clients, SAIL Respiratory Benefits Program, attend vendor specific training and become familiar with region/facility/department policies and procedures.</p>	<p><u>5.0</u></p>
<p>Independent Judgement</p> <p>Provides services under the SAIL Respiratory Benefits Program within generally accepted practices. Utilizes a choice of methods or procedures in determining adaptation needs for special situations.</p>	<p><u>4.0</u></p>
<p>Working Relationships</p> <p>Provides technical explanation and/or instruction to co-workers, clients/patient/residents and families regarding the SAIL program. Has contact with acutely impaired or disabled patients.</p>	<p><u>4.0</u></p>

Impact of Action	Degree
Coordinates resources for implementing/enhancing the SAIL program. Inappropriate record keeping can delay succeeding or related services (SAIL equipment) and also may result in improper tracking of clients and equipment. Inadequate planning for the correct inventory of respiratory equipment may result in delays in initiating client treatment.	<u>2.5</u>
Leadership and/or Supervision Provides occasional functional guidance to staff regarding the SAIL Respiratory Benefits Program.	<u>1.5</u>
Physical Demands Occasional physical effort keyboarding, restocking supplies, moving/assembling equipment and assisting patients with periods of coordinated fine movements when repairing/calibrating equipment.	<u>1.5</u>
Sensory Demands Regular sensory effort keyboarding, assembling/testing/calibrating equipment, listening to/observing clients and providing in-services.	<u>2.0</u>
Environment Occasional exposure to major disagreeable conditions such as blood/body fluids, chemicals, dust, interruption and unpredictable weights.	<u>3.0</u>