


## Job Evaluation Rating Documentation

<p><b>CUPE, SEIU, SGEU, SAHO</b></p> 	<p><b>Job Title</b> <u>Distribution Worker</u></p> <p><b>Date</b> <u>October, 2000</u></p> <p><b>Revised Date</b> <u>2004</u></p> <p><b>Revised Date</b> _____</p>	<p><b>Code</b></p> <p><u>084</u></p>
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<p><b>Decision Making</b></p> <p>Issues related to delivery/retrieval are routine and highly repetitive. Makes minor operationg decision associated with the sequence in which to delivery items to wards.</p>	<p><b>Degree</b></p> <p><u>1.5</u></p>
<p><b>Education</b></p> <p>Grade 10.</p>	<p><u>1.0</u></p>
<p><b>Experience</b></p> <p>No previous experience. Six (6) months on the job to become familiar with the facility, inventories and region/facility/department policies and procedures.</p>	<p><u>2.0</u></p>
<p><b>Independent Judgement</b></p> <p>Responsible for ensuring various departments receive correct supplies and equipment on time and in good condition.</p>	<p><u>2.0</u></p>
<p><b>Working Relationships</b></p> <p>Requires courtesy and tact to deal with other staff, couriers, and outside organizations.</p>	<p><u>2.0</u></p>

<b>Impact of Action</b>	<b>Degree</b>
Distributes, delivers and retrieves supplies to various departments to meet quality and service requirements. Provides timely distribution of supplies to correct destination to avoid delays/interruption in service.	<u>1.5</u>
<b>Leadership and/or Supervision</b> Provides orientation to staff.	<u>1.0</u>
<b>Physical Demands</b> Frequent physical effort such as pushing, pulling, bending, crouching and lifting heavy supplies.	<u>3.0</u>
<b>Sensory Demands</b> Occasional sensory effort such as counting inventory, checking orders, and computer operation.	<u>1.0</u>
<b>Environment</b> Occasional exposure to minor conditions and hazards such as dust, sharp objects and interruptions.	<u>2.0</u>