


Job Evaluation Rating Documentation

<p>CUPE, SEIU, SGEU, SAHO</p> 	<p>Job Title <u>Quality Care Coordinator</u></p> <p>Date <u>October, 2000</u></p> <p>Revised Date <u>2004</u></p> <p>Revised Date _____</p>	<p>Code</p> <p><u>061</u></p>
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<p>Decision Making</p> <p>Work is diversified. As the coordinator, leads utilization management for the region, coordinates assessment and long term care placement for clients/patients/residents and coordinates all region-wide accreditation teams. Acts as client advocate on behalf of clients/patients/residents.</p>	<p>Degree</p> <p><u>5.0</u></p>
<p>Education</p> <p>Grade 12. Four (4) year Bachelors degree in the Science of Nursing.</p>	<p><u>6.0</u></p>
<p>Experience</p> <p>Thirty-six (36) months previous related experience in the areas of accreditation, continuous quality improvement, utilization management and/or long term care assessment. Twelve (12) months on the job experience to develop the ability to coordinate large projects such as the region-wide accreditation process, and become familiar with region/facility/department policies and procedures.</p>	<p><u>7.0</u></p>
<p>Independent Judgement</p> <p>Investigates and handles clients/patients/residents complaints. Creates tools and systems to support delivery of cost effective quality care. Has significant input into placement in long term care.</p>	<p><u>5.0</u></p>
<p>Working Relationships</p> <p>Requires diplomacy and tact to deal with region management when implementing new programs. Contacts associated with Continuous Quality Improvement and Utilization Management are of considerable importance to the region.</p>	<p><u>5.0</u></p>

Impact of Action	Degree
<p>Leads the preparation/coordination of quality improvements/accreditation and utilization management. Creates tools and systems to enhance the delivery of cost effective quality care through the appropriate use of resources.</p> <p>Inadequate planning leads to significant deterioration in client/patient/resident relations (e.g., placement of, or dealing with, case management issues). Utilization management activities may affect long term regional planning.</p>	<u>4.0</u>
<p>Leadership and/or Supervision</p> <p>Provides general direction in the coordination of continuous quality improvement activities of several units. Fully responsible for coordinating the region wide accreditation program. Provides functional guidance in the area of continuous quality improvement, region wide accreditation, utilization management, long term care assessment, and placement coordination.</p>	<u>5.0</u>
<p>Physical Demands</p> <p>Occasional effort such as sitting during meetings, occasional travel and some keyboarding.</p>	<u>1.0</u>
<p>Sensory Demands</p> <p>Regular sensory effort collecting, analyzing and evaluating data with frequent periods of intense concentration required for complicated reports with competing multiple sensory demands.</p>	<u>2.5</u>
<p>Environment</p> <p>Occasional minor conditions such as travel, interruptions and rudeness.</p>	<u>2.0</u>