



Provincial Job Description

TITLE:
**(325) Community Health Worker -
Methadone Program**

PAY BAND:
10

FOR FACILITY USE:

SUMMARY OF DUTIES:

Acts as a client advocate and provides liaison services between clients and health care professionals for the Harm Reduction Methadone Program.

QUALIFICATIONS:

- ◆ Addictions Counselling diploma

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ Basic computer skills
- ◆ Knowledge of addictions, inner-city issues and aboriginal heritage, culture and values
- ◆ Interpersonal, organizational and communication skills
- ◆ Ability to work independently
- ◆ Valid drivers license

EXPERIENCE:

- ◆ **Previous:** Twelve (12) months previous experience with an addictions recovery program in a cross-cultural setting.

KEY ACTIVITIES:

A. Client Liaison

- ◆ **Works with addicts, encouraging them to participate in the Harm Reduction Methadone Program (HRMP).**
- ◆ **Acts as a liaison between addicted pregnant women and the HRMP.**
- ◆ **Presents client concerns to physician.**
- ◆ **Liases with clients, doctors, nurses, case managers, addictions councillors, social workers, community agencies and pharmacies.**
- ◆ **Liases with the AIDS program.**

B. Methadone Program

- ◆ **Assists with advocacy on behalf of clients.**
- ◆ **Orientates clients to HRMP.**
- ◆ **Accompanies clients to the hospital.**
- ◆ **Tracks absentee clients.**
- ◆ **Provides ongoing program reports and evaluations.**

C. Related Key Work Activities

- ◆ **Maintains statistics (e.g., age, gender).**
- ◆ **Maintains inventory of community resources/programs/agencies (e.g., nutritional, physical, personal support).**
- ◆ **Facilitates temporary transfers from Corrections facilities.**
- ◆ **Assists with presentations, education and guest speakers.**
- ◆ **May show others how to perform tasks or duties by familiarizing new employees with the work area and processes.**

The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

Date: Mar 16/12