



Provincial Job Description

TITLE:
(302) Tuberculosis Control Worker

PAY BAND:
12

FOR FACILITY USE:

SUMMARY OF DUTIES:

Promotes and encourages ongoing client/patient compliance with the Tuberculosis Control Program.

QUALIFICATIONS:

- ◆ Continuing Care Assistant certificate

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ Basic computer skills
- ◆ Ability to communicate with clients from diverse social, economic and cultural backgrounds
- ◆ Interpersonal and communication skills
- ◆ Ability to work independently
- ◆ Knowledge of aboriginal health issues, culture and traditions
- ◆ Valid driver's license

EXPERIENCE:

- ◆ **Previous:** Twelve (12) months previous experience working in health care and/or community services.

KEY ACTIVITIES:

A. Provision of Treatment

- ◆ **Directly observes clients/patients during treatment; promotes and encourages compliance with treatment program.**
- ◆ **Assesses and assists in the development of client/patient care plan.**
- ◆ **Meets with clients/patients in their environment (e.g., homes, schools, outreach facilities, work places, on the street, etc.).**
- ◆ **Signs for, distributes and records each dose of medication given to each client/patient in accordance with Tuberculosis Control Program policy.**
- ◆ **Provides medication assistance as per protocol, where required.**
- ◆ **Reports drug intolerance and any occurrences that interfere with treatment.**
- ◆ **Educates clients/patients in the collection of sputum specimens. Collects and transports specimens to lab, where required.**
- ◆ **Promotes and encourages clients/patients to attend Tuberculosis clinics as scheduled.**
- ◆ **Arranges/provides travel for clients/patients, as required.**
- ◆ **Attends clinics with clients/patients and participates in all aspects of care and assessment as directed by Clinic Nurse.**

B. Program Activities

- ◆ **Records information in clients/patients chart (e.g., progress notes).**
- ◆ **Assists with developing client/patient contact lists.**
- ◆ **Participates in case conferences and strategy meetings at Tuberculosis clinic.**
- ◆ **Participates in Tuberculosis clinic staff meetings.**
- ◆ **Purchases, distributes and maintains inventory of client/patient supplies (e.g., juice boxes, pudding cups, granola bars, etc.).**
- ◆ **Meets with parents or guardians of minors to obtain consent for treatment.**

C. Related Key Work Activities

- ◆ **Files documentation (e.g., charts, progress notes).**
- ◆ **Seeks guidance and wisdom from Elders.**
- ◆ **Acts as an educational resource for hospital staff regarding awareness and understanding of aboriginal cultures and traditions.**
- ◆ **Attends/assists Elders with cultural activities and traditional ceremonies.**
- ◆ **Coordinates various types of traditional healing ceremonies.**
- ◆ **Responsible for the operation of Traditional Healing centres (e.g., cleaning and preparing centre for traditional purposes).**
- ◆ **Participates in Aboriginal Counseling Services staff meetings.**
- ◆ **May show others how to perform tasks or duties by familiarizing new employees with the work area and processes.**

he above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

Date: March 20, 2012