



Provincial Job Description

TITLE: (193) Nuclear Medicine Technologist I ***PAY BAND:*** 16

FOR FACILITY USE:

SUMMARY OF DUTIES:

Prepares radiopharmaceuticals and performs technical procedures utilizing radiation and/or radioactive materials for the diagnosis and tracking of disease and pathology.

QUALIFICATIONS:

- ◆ Nuclear Medicine Technology diploma
 - ◆ Certified by Canadian Association of Medical Radiation Technologists
 - ◆ Registered with Canadian Association of Medical Radiation Technologists
 - ◆ Registered with Saskatchewan Association of Medical Radiation Technologists

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ Basic computer skills
- ◆ Interpersonal, organizational and communications skills
- ◆ Analytical skills
- ◆ Ability to work independently

EXPERIENCE:

- ◆ Previous: No previous experience.

KEY ACTIVITIES:

A. Diagnostic and Therapeutic Procedures

- ◆ Assists/transport, assesses, prepares, instructs and positions patient.
- ◆ Starts/administers various media (e.g., oral, intramuscular injections, intravenous [IV's]) as required to complete the appropriate test.
- ◆ Performs diagnostic and therapeutic procedures (e.g., bone densitometry).
- ◆ Modifies technical data to ensure complete series of diagnostic tests are obtained for physician to view and interpret.
- ◆ Performs various laboratory procedures (e.g., collecting, pipetting, labeling, separation and tagging).
- ◆ Provides occasional guidance to the primary function of others, including training.

B. Quality Assurance / Quality Control

- ◆ Participates in Quality Assurance/Quality Control programs as required by local protocols and government regulations.
- ◆ Follows preventative maintenance programs by maintaining instrument logs and recognizing equipment malfunctions.
- ◆ Performs and records quality control checks on all equipment.
- ◆ Records radiopharmaceutical information for the Canadian Nuclear Safety Commission.
- ◆ Follows radiation safety protocols in accordance with the Medical Radiation Health and Safety Act.

C. Clerical

- ◆ Retrieves, files and distributes requisitions and reports.
- ◆ Maintains daily log of patients and examinations.
- ◆ Performs computer work (e.g., data entry, back-up).
- ◆ Responds to telephone calls and inquiries from physicians/patients and other staff members.
- ◆ Prepares, communicates and files test results and reports.
- ◆ Prepares statistical reports, where required by the job.

D. Related Key Work Activities

- ◆ Prepares and maintains chemical mixtures.
- ◆ Disposes of radioactive and biohazardous waste, as per departmental procedures and policies.
- ◆ Maintains inventory and orders supplies, where required by the job.

- ◆ Cleans, maintains, troubleshoots and calibrates diagnostic equipment according to established standards.

The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Any revisions of this document recommended by the Joint Job Evaluation Maintenance Committee must be approved by the Parties.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

Date: September, 2009