



Provincial Job Description

TITLE:
(167) Ophthalmic Photographer

PAY BAND:
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FOR FACILITY USE:

SUMMARY OF DUTIES:

Provides photographic services and documentation to assist in the diagnosis and treatment of eye disorders. Assists in testing and examining patients by performing diagnostic, therapeutic and technical ophthalmic procedures.

QUALIFICATIONS:

- ◆ Ophthalmic Assistant certificate

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ Basic computer skills
- ◆ Communication, organizational and interpersonal skills
- ◆ Ability to work independently

EXPERIENCE:

- ◆ **Previous:** Twelve (12) months previous experience working as an Ophthalmic Assistant.

KEY ACTIVITIES:

A. Photographic Testing

- ◆ Prepares/positions clients/patients/residents and takes photographs (e.g., fluorescein angiography, fundus photography and slit lamp/external photography).
- ◆ Records patient information including procedures completed and diagnosis.
- ◆ Downloads digital images.
- ◆ Retrieves images for doctors.

B. Visual Tests

- ◆ Checks distance vision with various charts.
- ◆ Tests vision with and without glasses.
- ◆ Tests vision in postoperative eyes and eyes with trauma and eye injury.
- ◆ Freezes eye surface and checks eye pressure.
- ◆ Performs colour blindness tests.
- ◆ Performs various field tests.
- ◆ Checks strength of reading glasses.
- ◆ Collects patient information.
- ◆ Charts test results.

C. Related Key Work Activities

- ◆ Performs clerical duties (e.g., types file labels, files, charts, computer back-up).
- ◆ Cleans, maintains and calibrates equipment.
- ◆ May show others how to perform tasks or duties by familiarizing new employees with the work area and processes.
- ◆ Maintains inventory in examining rooms.

The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Any revisions of this document recommended by the Joint Job Evaluation Maintenance Committee must be approved by the Parties.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

Date: 2005

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