



# *Provincial Job Description*

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**TITLE:**  
**(117) Pathology Attendant**

**PAY BAND:**  
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**FOR FACILITY USE:**

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**SUMMARY OF DUTIES:**

Prepares bodies for viewing by family; releases to funeral homes. Assists pathologist with the examination and dissection of amputated limbs. Assists with disinfecting, cleaning and decontamination of laboratory equipment.

**QUALIFICATIONS:**

- ◆ Grade 12

**KNOWLEDGE, SKILLS & ABILITIES:**

- ◆ Ability to work independently

**EXPERIENCE:**

- ◆ **Previous:** Twelve (12) months previous experience in a health care or mortuary environment.

## ***KEY ACTIVITIES:***

### **A. Morgue Duties**

- ◆ Assists pathologist with the examination and dissection of amputated limbs.
- ◆ Cleans and prepares bodies for family viewing and/or release to funeral home.
- ◆ Photographs specimens.

### **B. Cleaning / Disinfecting / Decontamination**

- ◆ Collects, disinfects, sterilizes, sorts and stores glassware/plastic ware and supplies.
- ◆ Cleans and disinfects morgue suite and various equipment (e.g., autoclaves, fridges, freezers, counters, shower, morgue body trays/racks).
- ◆ Collects contaminated/biohazardous waste, as per departmental procedures and policies, and ensures proper decontamination and disposal of high risk organisms.
- ◆ Handles/disposes surgical tissue and amputated limbs.

### **C. Related Key Work Activities**

- ◆ Conducts regular checks to ensure inventory is adequate.
- ◆ Orders and stocks supplies including reagents.
- ◆ Disposes of expired reagents and other date-sensitive products.
- ◆ Performs preventative maintenance of equipment and Quality Control measures.
- ◆ Responds to inquiries regarding autopsy status.
- ◆ Organizes and files slides from histology, cytology, and hematology.
- ◆ May show others how to perform tasks or duties by familiarizing new employees with the work area and processes.

*The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.*

*Any revisions of this document recommended by the Joint Job Evaluation Maintenance Committee must be approved by the Parties.*

***Validating Signatures:***

***CUPE:***

***SEIU:***

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***SGEU:***

***SAHO:***

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***Date: 2005***

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