



Provincial Job Description

TITLE: (037) Operating Room Technician/LPN **PAY BAND:** 17

FOR FACILITY USE:

SUMMARY OF DUTIES:

Provides nursing care during the pre-operative, operative and post-operative periods.

QUALIFICATIONS:

- ◆ Licensed Practical Nursing diploma plus Perioperative Nursing/Licensed Practical Nurse Advanced certificate
 - ◆ Licensed with Saskatchewan Association of Licensed Practical Nurses

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ Basic computer skills
- ◆ Interpersonal, organizational and communication skills
- ◆ Ability to work independently

EXPERIENCE:

- ◆ Previous: No previous experience.

KEY ACTIVITIES:

A. Scrub Role

- ◆ Carries out appropriate scrub procedures.
- ◆ Prepares the room, supplies, instrumentation/equipment and medications for the specific operative procedure.
- ◆ Maintains sterile technique/field when preparing for and during the operative procedure.
- ◆ Ensures and organizes surgeon's instruments, supplies and medications.
- ◆ Ensures case cart is complete and in functioning condition.
- ◆ Carries out safety checks (e.g., patient consent/identification, allergies, site of surgery).
- ◆ Prepares patient for surgery (e.g., drapes).
- ◆ Ensures accurate counts of equipment (e.g., instruments, sponges, sharps) prior to, during and after surgery.
- ◆ Communicates adverse events during surgery and takes appropriate action(s).
- ◆ Assists with surgery and anticipates the needs of the surgeon (e.g., holds retractors, cuts sutures, cauterizes, irrigates, applies dressings, secures drain sites).
- ◆ Observes and monitors patient condition throughout surgery.

B. Circulating / Anesthetic Role

- ◆ Prepares the room, supplies, instrumentation/equipment and medications for the specific operative procedure.
- ◆ Notifies/coordinates any personnel/equipment that may be required for case (e.g., assistants, x-ray).
- ◆ Receives, transports, checks and prepares/positions patients for surgical procedures.
- ◆ Carries out safety checks and communicates information to appropriate personnel (e.g., patient consent/identification, allergies, site of surgery).
- ◆ Opens sterile bundles for the scrub nurse.
- ◆ Sets up/connects accessory equipment to the patient (e.g., tourniquet, cautery and irrigation, blood pressure cuff, monitor leads).
- ◆ Obtains medications for surgical staff and ensures accurate accounting (e.g., narcotics).
- ◆ Documents specimens, counts of equipment (e.g., instruments, sponges, sharps) and medications used to operative site.
- ◆ Observes, monitors and documents patient condition throughout surgery.
- ◆ Initiates, administers and maintains and documents intravenous therapy (e.g., flow rate, site integrity).
- ◆ Provides supplies and assists the Anesthetist with procedures (e.g., Central Venous/arterial lines, epidural, spinal).
- ◆ Processes specimens (e.g., labeling, type of test).
- ◆ Ensures accurate counts of equipment (e.g., instruments, sponges, sharps) prior to, during and after surgery.
- ◆ Communicates adverse events during surgery and takes appropriate action(s).

B. Circulating / Anesthetic Role (cont'd)

- ◆ Responds to the need for additional supplies and equipment (e.g., blood and blood products, plates, screws, lenses).
- ◆ Assists with complicated dressings (e.g., Vac dressings, diabetic ulcer dressings).
- ◆ Ensures sterile technique/field during the operative procedure.
- ◆ Prepares and flash sterilizes instruments and supplies, as needed.

C. Related Key Work Activities

- ◆ Assists with the transfer of patients (e.g., Post-Anesthetic Care Unit).
- ◆ Provides patient post-operative care and teaching.
- ◆ Troubleshoots equipment that breaks down or seeks assistance.
- ◆ Ensures coordination of surgical list of surgical procedure.
- ◆ Re-stocks (e.g., anesthetic cart).
- ◆ Dismantles and cleans equipment and theatres between cases.
- ◆ Disposes of biohazardous waste, as per department procedures and policies.
- ◆ Provides occasional guidance to the primary function of others, including training.

The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

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