



Provincial Job Description

TITLE:
(033) Hearing Aid Practitioner

PAY BAND:
11

FOR FACILITY USE:

SUMMARY OF DUTIES:

Provides a wide range of audiometric services to clients/patients/residents in the region.

QUALIFICATIONS:

- ◆ **Hearing Aid Practitioner diploma**

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ **Intermediate computer skills**
- ◆ **Interpersonal and communication skills**
- ◆ **Ability to work independently**
- ◆ **Valid drivers license, where required by the job**

EXPERIENCE:

- ◆ **Previous: No previous experience.**

KEY ACTIVITIES:

A. Audiometric Services

- ◆ **Assesses client needs.**
- ◆ **Dispenses, adjusts, fits, repairs and maintains hearing aids and other related audiological equipment.**
- ◆ **Takes ear impressions for ear moulds or plugs.**
- ◆ **Records results of programmed hearing aids, sound field testing and real ear measurements.**
- ◆ **Performs otoscopic examinations.**
- ◆ **Discerns/relays client concerns/problems with the manufacturer regarding hearing aids and adjustment.**
- ◆ **Tailors computer programs to individual hearing losses.**

B. Education

- ◆ **Promotes proper hearing aid usage.**
- ◆ **Explains test results and hearing aid operation to clients.**
- ◆ **Discusses any related problems that clients may be experiencing.**
- ◆ **Provides education seminars (e.g., nursing homes, clinics).**

C. Clerical

- ◆ **Schedules appointments (e.g., programming, testing, repair).**
- ◆ **Documents all client visits and follow-up.**
- ◆ **Corresponds with clients and government agencies.**
- ◆ **Receives, reviews, processes, files requisitions, reports and third-party billings.**
- ◆ **Records the removal, return or sales to hearing aid inventory.**
- ◆ **Records the issuance of hearing aid loan stock.**
- ◆ **Handles cash sales and invoicing.**
- ◆ **Balances cash receipts and completes bank deposits.**

D. Travel

- ◆ **Travels to regional clinics, personal care homes, nursing homes and private homes.**

The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Any revisions of this document recommended by the Joint Job Evaluation Maintenance Committee must be approved by the Parties.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

Date: 2005

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