



Provincial Job Description

TITLE:
**(026) Occupational & Physical
Therapist Assistant**

PAY BAND:
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FOR FACILITY USE:

SUMMARY OF DUTIES:

Assists with treatment programs to restore, maintain and/or enhance the level of functional independence of clients/patients/residents.

QUALIFICATIONS:

- ◆ Occupational Therapist Assistant / Physical Therapist Assistant certificate

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ Basic computer skills
- ◆ Communication and interpersonal skills
- ◆ Ability to work independently
- ◆ Valid drivers license, where required by the job

EXPERIENCE:

- ◆ Previous: No previous experience required.

KEY ACTIVITIES:

A. Therapeutic Intervention

- ◆ Performs and/or assists with therapeutic/functional programs and motivates clients/patients/residents (e.g., self-care training, chest therapy, therapeutic exercise, range of motion, hydrotherapy, hot wax).
- ◆ Assists clients/patients/residents with mobility (e.g., dangling, walking, transferring, care/use of mobility aids).
- ◆ Assists clients/patients/residents with recreation programs (e.g., gardening, cooking, computer use).
- ◆ Assists with the application of modalities (e.g., thermal, electrical, Jobst, intermittent compression pump).
- ◆ Assists with application and removal of braces and prostheses.
- ◆ Liaises with other health care professionals, clients and families.
- ◆ Provides home visits for postoperative surgery programs (e.g., deliver/check equipment, review exercise programs, practice balance training, chest therapy).
- ◆ Observes, facilitates, monitors and communicates/charts client progress or equipment adaptations.
- ◆ Provides input into client/patient/resident care plans.
- ◆ Scores standardized assessments.
- ◆ Provides Activities of Daily Living training (e.g., correct, cue, prompt, dressing, feeding).
- ◆ Educates clients, family members, nursing and other staff (e.g., back education, self-care training, use of equipment, transfers and positioning).

B. Equipment

- ◆ Assists with the modification, fabrication, construction of adaptive equipment and treatment devices (e.g., molding, sewing, splints).
- ◆ Liaises with equipment suppliers (e.g., Saskatchewan Abilities Council), where required.
- ◆ Maintains, monitors and arranges repair of equipment (e.g., wheelchairs, TENS, ultrasound and interferential current.)

C. Related Key Work Activities

- ◆ Provides occasional guidance to the primary function of others, including training.
- ◆ Maintains departmental statistics.
- ◆ Escorts/drives clients on outings, where required by the job.
- ◆ Performs clerical duties (e.g., word processing, filing, answering telephone).
- ◆ Monitors and maintains inventory.

The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Any revisions of this document recommended by the Joint Job Evaluation Maintenance Committee must be approved by the Parties.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

Date: 2005

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